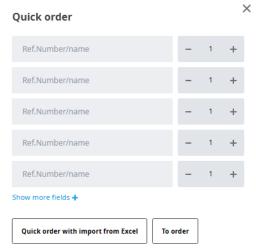
Quick Order

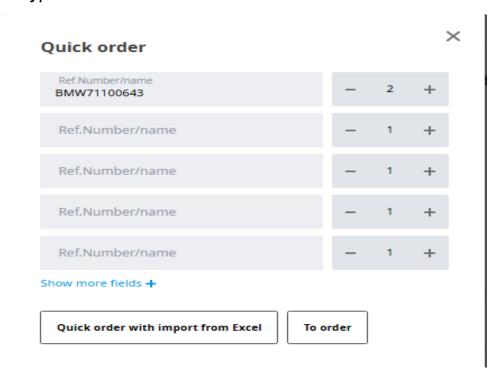
If you know exactly what you need to order, use "Quick Order" to load list of items to your shopping cart by Reference Number and Quantity:





Type in Reference Number and Quantity:

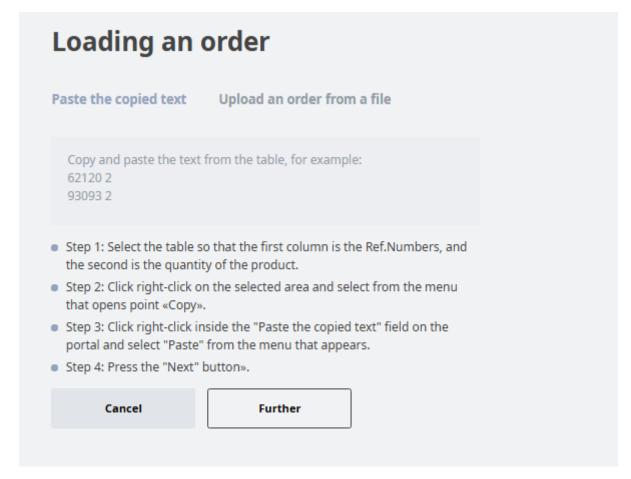
When searching by name the reference number will show and you need to type in the ref. number.



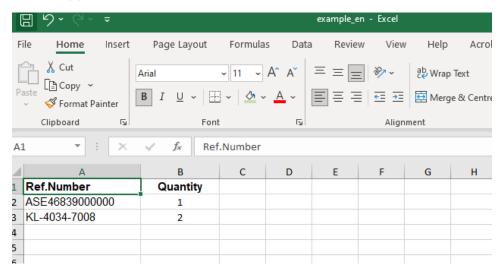
If you have a list of reference numbers, using Excel is another option.

Quick order with Import from Excel -

Copy/Paste or Upload from file

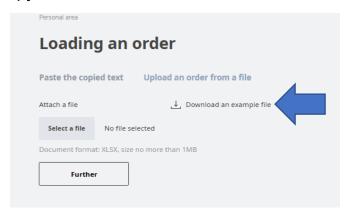


Copy from excel file (or use our example file below) and paste into box (two columns – Column A with reference number and Column B with quantity)

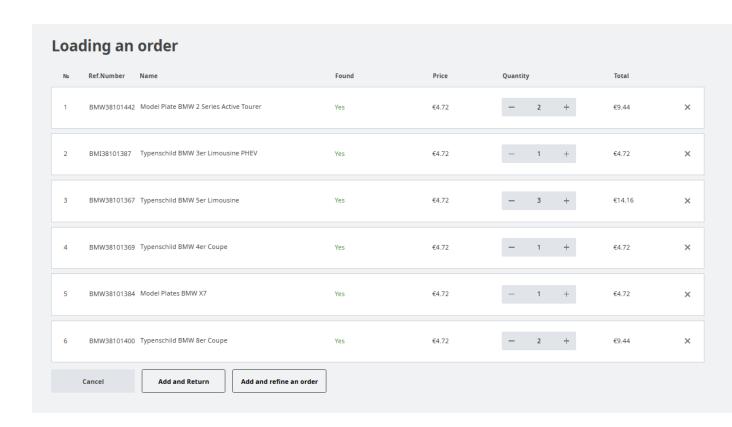


Option to upload an order from a file.

Use the example file (pictured above) to attach a file with your ref. # and qty.



After clicking next, you will come to the review order page. You can add items instantly to your cart or "Add and refine an order" to add additional items.



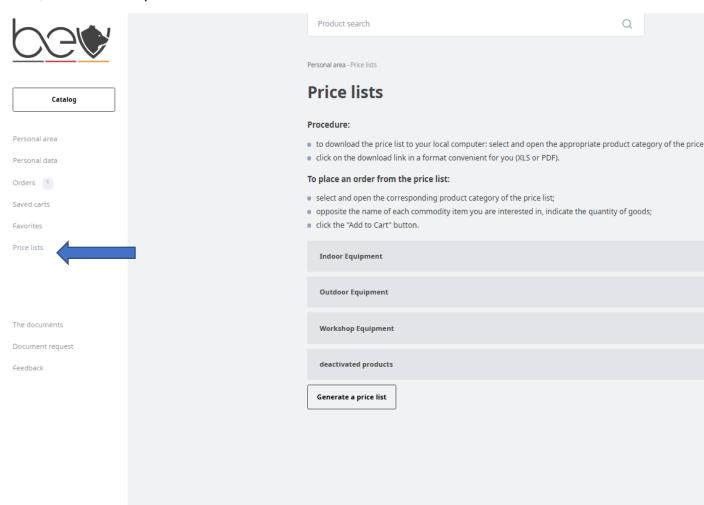
Once you are done shopping, click on the shopping cart icon to review or click Order to proceed.



When reviewing your order from the shopping cart, you have the option to Save cart – The shopping cart is saved in the personal section. The saved basket can be added again to the order. Also, you can download the order in xls format for sharing purposes.

Price lists

Next to your name is the personal data section. All personal data, orders, saved carts, favorites and price lists are found.



Download the price list to check products and review prices. Since all items are listed, it is easier to use Quick Order with the reference numbers from the price list. You can add to cart from the price list but make sure to check quantities for all items.

